

Middle Fork Willamette Watershed Council
Board of Directors Meeting

28 Nov 2007
Oakridge, OR
8:10 PM

Present: Nancy Sawtelle, Don Hampton, Barbara Hazen, Chuck Davis, Chuck Spies, Eve Montanaro, Greg Vollstadt, Sean Stewart, Fergus McLean

I. Welcome and Agenda Review – Mr Davis

II. Approval of the Minutes of the Oct 24, 2007 Meeting

The minutes were approved as written by consensus.

III. Approve False Brome Outreach Grant from OWEB

We received a \$43,000 grant from OWEB to support the False Brome landowner outreach program.

MOTION: Accept the False Brome Outreach grant. Passed by consensus.

IV. Approve Water Quality Monitoring Grant Application to DEQ

The Middle Fork Willamette, Long Tom and Coast Fork Watershed councils have been working on a water quality monitoring program that would take place mostly in the Middle Fork and Coast Forks of the Willamette River if funded. They are putting together a region-wide grant proposal based on the one written several years ago by Nancy Toth for the MFWWC. MFWWC would be the grant administrator.

MOTION: The MFWWC submit a grant request to DEQ for the water quality monitoring project. Passed by consensus.

V. Approve Finance Committee Members.

Volunteers for the Finance Committee are: Mr Davis, Ms Hazen, Mr Hampton, Ms Schroeder and Ms Burns. Ms Montanaro is the staff member.

MOTION: The Finance Committee be designated as listed. Passed by consensus.

VI. Approve Fiscal Policy and Procedure

Mr Spies pointed out grammatical and formatting errors in the last 2 pages. They were highlighted and submitted to Ms Montanaro for correction. He also raised the question of Security Bonding which is an insurance against fraud and embezzlement by staff and volunteers of the non-profit group. It is usually a blanket policy covering those who are authorized to deal with the finances of the watershed council including the operations manager, the executive director and the check signers. Mr Spies and Ms Montanaro will investigate this further.

MOTION: The Financial Policy and Procedure for MFWWC be adopted as corrected. Passed by consensus.

VII. Fate of the Office – Mr Spies

Mr Spies said that he had been talking to the landowners about the proposed property swap that could end up providing the MFWWC some office space. Things are tied up in bureaucracy at the moment.

VIII. Non-profit Organization Board of Directors Training – Jan 19, 2008

Ms Montanaro said that the training comes highly recommended by the Steering Committee members who took it last year. If anyone is interested in attending, please let her know. There may be scholarships for the tuition.

IX. Next Meeting
19 December 2007
Lowell, OR
6:00-8:30 PM

Meeting adjourned 8:35 PM.

Barbara Hazen
Secretary