

Middle Fork Willamette Watershed Council  
Board of Directors Meeting

11 Feb 2009  
Lowell Or  
6 PM

Present: Bill Sullivan, Eve Montanaro, Gregg Vollstedt, Kat Beal, Chuck Spies, Chuck Davis, Wade Sims, Pat Burns, Sean Stewart, Cary Hart

- I. Welcome and Review Agenda- Mr. Davis. Agenda approved as posted.
- II. Approval of the Minutes of October 29, 2008 BOD Meeting  
Approval of the minutes of December 10, 2008 BOD Meeting  
The minutes were approved as written for both meetings.
- III. Announcements: The federal agencies may receive funds into the area as part of the Federal Stimulus Package. There will be time constraints placed on using this money. It is likely to be used for deferred maintenance projects that can get work on the ground as soon as possible. Mr. Stewart requested that the Elijah Bristow work party be rescheduled in March or April. Eve suggested April or May given the schedule of events for March and April.
- IV. Employee Position Recommendation: Mr. Spies, Mr. Vollstedt, and Mr. Hampton recently met with Ms. Montanaro to discuss her recommendation to add two employee positions. The pros and cons of employee status were hashed out and reviewed. The committee made the recommendation that both the Operations Manager (20 hour position) and the Projects Manager (30-35 hour position) become employees of the MFWWC. Status of employee (instead of contractor) will allow for the best utilization of the resources and talent in these positions and help to build a team approach within the management of the Council. Offering these positions as employees will require the MFWWC to establish employee policies and to develop an employee manual. The recommendation also included that a position description and a salary be written and accepted by the Board before the positions are offered. Ms Montanaro will begin this process with the assistance of the executive committee. A motion was made to establish the two positions as employees as proposed in Supplement B and Supplement C. The motion passed unanimously.
- V. Financial Quarterly Update: a review of the current balance sheet was presented by Ms. Burns. Over all the council's financial condition is good and will continue to operate as budgeted. Ms. Montanaro noticed some minor adjustments to the accounting program which can be made to more accurately reflect our expenses.

- VI. Board Member Officer Elections: the Nominating Committee put forth the following names for BOD Officers for the upcoming year. They include:

Charles Davis—President  
Greg Vollstedt-Vice President  
Stephanie Schroeder- Treasurer  
Barbara Hazen-Secretary

A motion was made to accept the nominees as presented for officers of the Council Board of Directors. The motion passed.

- VII. Executive director Update: Ms Montanaro discussed her ideas for developing the 2009 Outreach Campaign. The goal is to build support from private citizens and foundations in addition to public sources of support. The Annual Open House was a success with approx. 50 attendees. Having the Native American Storyteller was a big draw. Ms Montanaro is also re-establishing the “Discover Your Watershed Tours”. Details will be posted on the Web site and the first tour will be on March 7<sup>th</sup> in the Fall Creek and Little Fall creek area. Ms Montanaro presented a video profile of the MFWWC that was produced by Marty Wilder. The video will serve as a valuable tool in the Outreach campaign as it succinctly describes the work and scope of the MFWWC.

Ms Montanaro gave an update on recent grants worked on and submitted including the submission of an OWEB grant for General Council Support, OCF grant for the WEP, USFS RAC grant for false-brome treatment and partner grants for Little Fall Creek fish enhancement and Early Detection Rapid Response.

Projects Update. Flood damage occurred this winter on the Lost Creek Confluence Project. The most significant loss was to an area that that been recently seeded. There was also damage to irrigation lines. Funds exist to address this damage.

The 10 Year Action Plan is not coming together as expected. There is a concern that the contractor is not producing a quality product. Unless the situation is remedied, Ms. Montanaro is concerned about moving forward. She asked for technical assistance to review the current work that has been produced.

- VIII. The meeting adjourned at 8:10 pm